



Sport Aviation Corp Ltd

Problem Report

Report No SAC use only

PROBLEM: (What, where, when etc.) _____

Person Reporting: _____ Date/time: _____

REQUIRED SOLUTION: _____

Who is to fix it? (Owner): _____

HOW THE PROBLEM WAS FIXED: _____

Signature of person responsible: _____ Date/time: _____

VERIFICATION THAT THE ITEM IS SAFE TO RETURN TO SERVICE (If required)

Signed: _____ Date: _____

ROOT CAUSE OF THE PROBLEM: _____

PREVENTATIVE ACTION REQUIRED TO STOP RECURRENCE: _____

Preventative Action taken: Signed: _____ Date/time: _____

Designation: _____

Instructions for use: Where any checklist reveals an item not done; or something is unserviceable even temporarily; or any problem requires fixing; an Occurrence Report of that date is to be raised.

Occurrence Reports are to be filed as PENDING or CLOSED. CLOSED files are grouped according to the similarity of problems. The PENDING file is to be reviewed weekly and, if possible, signed off and removed into the appropriate CLOSED file.



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Microlight Aircraft Defect Report

Reporter's Name: Date:

Address:

Phone:

Aircraft Registration: This section will remain confidential

Microlight Type: _____ Model: _____

Total Time in Service: - Airframe: Hours Engine: Hours

Hours Since last Inspection: Report date:

Reporter:	Owner	Inspector	Safety Officer	Other	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">Circle One</div>
Defect Type:	Airframe	Engine	Instruments	Other	
Location if Airframe:	Fuselage	Wings	Tail	Other	
Discovered During:	Preflight	Inspection	Maintenance	Flight	

Describe the defect in detail (attach photos if possible): _____

Describe the effects (if any) of the defect on airworthiness: _____

Describe remedial action taken and by whom: _____
